

## MA ADVANCED ENGLISH

### 1. MODULE SUMMARY

#### Aims and Summary

The aim of the course is to provide advanced language support for students who must simultaneously acquire the knowledge of academic writing rules, thus be able to write academic papers (essays and research papers), develop the style and vocabulary characteristic of academic writing. It focuses on a variety of complex grammatical areas, lexical problem areas, revised and consolidated through various exercises on the advanced level. Alongside, it provides theoretical background and thorough analysis of grammar issues. All abovementioned aim to lead to developing proficient writing skills, indispensable for students in their university course. In terms of academic writing principles implemented parallel with language issues throughout this course, it teaches learners how to structure paragraphs using various linguistic devices, how to order and link them into cohesive and coherent essays, and how to write various types of papers that are required in written academic assignments. It makes students familiar with different strategies of writing used in the academic context, as well as importing information from outside sources in their writing using such ways that they avoid committing plagiarism. A great emphasis is placed on the documentation of sources, thereby preparing students for writing dissertation papers. Different strategies of summarizing and paraphrasing, as well as synthesizing are explained and practiced.

#### Module Size and credits

<b>CATS points</b>	0
<b>ECTS credits</b>	5.0
<b>Total student study hours</b>	100
<b>Number of weeks</b>	12
<b>School responsible</b>	Łazarski University, Faculty of Economics and Management
<b>Academic Year</b>	2021-2022

#### Entry Requirements (pre-requisites and co-requisites)

B2 level English

#### Excluded Combinations

None

#### Composition of module mark (including weighting of components)

Coursework 60%: two in-class exams each worth 30%;

Final exam 40%

#### Pass requirements

To pass the course a student must score at least 40% of the overall weighted average and not less than 35% for each assessment component (i.e. final exam and coursework). Re-assessment: coursework component(s) and/or examination as appropriate.

#### Special Features

None

#### Course stages for which this module is mandatory

MA Year 1 International Relations

## Course stages for which this module is a core option

None

## 2. TEACHING, LEARNING AND ASSESSMENT

### Intended Module Learning Outcomes

The intended learning outcomes are that on completion of this module, the student should be able to:

1. Demonstrate advanced language skills in the context of academic writing;
2. Write well-supported essays using different patterns of development, taking into consideration purpose and audience;
3. Write critical analyses, summaries and literature reviews;
4. Demonstrate techniques to avoid plagiarism (paraphrasing, summarizing and direct quoting) and produce research papers with correct in-text citations and reference lists, using Harvard documentation style;
5. Demonstrate an awareness of approaches to research and associated problems;
6. Display analytical, critical, communication and presentation skills to a level appropriate to the module;
7. Demonstrate skills in independent information retrieval and in academic investigation at postgraduate level;
8. Demonstrate a capacity to conduct advanced research and write cohesive academic papers.

### Indicative Content

Academic writing issues:

- Introduction into the process of writing. Different stages of writing. Organizing the material.
- Rules of writing the bibliography. Rules of using outside sources and documentation of sources in accordance with Harvard Referencing System.
- Punctuation and formatting principles.
- Reporting information. Summary and paraphrase. Direct and indirect methods of importing information from outside sources.
- Ways of avoiding plagiarism.
- Structure of a paragraph. Different types of paragraphs.
- Summary, paraphrase and synthesis.
- Unity and coherence rules.
- Words to be avoided in academic writing. Words of foreign origin used in academic writing. Rules of language formality
- Essay structure. Cause/ result essay. Cause/result linking devices

Advanced grammar issues:

- Sentence structure. Different types of clauses
- English tenses
- Passive voice
- Modal verbs
- Reported speech
- Conditionals
- Verb structures
- Inversion
- Articles

- Academic vocabulary

### Teaching and Learning

This module will be taught by means of lectures, workshops, and self-directed study.

Formative Assessment: Comments will be given on assessments, and tutorial guidance will be provided for coursework and exam.

Student activity and time spent on each activity comprises:

<b>Guided</b>	0 hours	(0%)
<b>Lecture</b>	0 hours	(0%)
<b>Self-guided</b>	10 hours	(10%)
<b>Seminar</b>	30 hours	(30%)
<b>Workshop</b>	60 hours	(60%)
<b>Total</b>	100 hours	

### Method Of Assessment (normally assessed as follows)

The intended learning outcomes will be assessed as follows:

- Two in-class exams (60% - 3 Credits): 120 minutes each; contribute to learning outcomes 1, 2, 3, 4, 5, 6, 7, 8
- Final exam (40% - 2 Credits): 120 minutes; contributes to learning outcomes 1, 2, 3, 4, 5, 6, 7, 8

### Date of last amendment

6-09-2016

## 3. MODULE RESOURCES

### Essential Reading

Hogue, A., Oshima, A., 2006. *Writing Academic English*. 4<sup>th</sup> ed. New York: Pearson Longman.

Jordan, R.R., 2002. *Academic Writing Course*. New York: Pearson Longman.

Vince, M., 2003. *Advanced Language Practice: English Grammar and Vocabulary*. Oxford: Macmillan Education.

### Recommended Reading

Bailey, S., 2006. *Academic Writing A Handbook for International Students*. 2<sup>nd</sup> ed. London and New York: Routledge

501 GRAMMAR AND WRITING QUESTIONS, 2006. New York: Learning Express.

Heffernan J., 1982. *Writing- A College Handbook*. New York: WW Norton and Company.

Hewings, M., 2005. *Advanced Grammar in Use*. Cambridge: CUP.

Leki, I. *ACADEMIC WRITING: Exploring Processes and Strategies*. Cambridge: CUP.

McCarthy, M., O'Dell, F., 2008. *Academic Vocabulary in Use*. Cambridge: Cambridge University Press.

Macpherson, R., 2006. *English for Academic Purposes*. Warsaw: Wydawnictwo Naukowe PWN.

Macpherson, R., 2006. *Advanced Written English*. Warsaw: Wydawnictwo Naukowe PWN.

Murphy, R., 2004. *English Grammar in Use; upper-intermediate and advanced*. 3 ed. Cambridge: CUP.

Swales, J.M. Feak, C.B., 1994. *Academic Writing Course for Graduate Students*. Michigan: The University of Michigan Press.

Zemach, D., 2005. *Academic Writing*. Oxford: Macmillan.

**Required Equipment**

None

**4. MODULE ORGANISATION****Module leader**

**Name** Mgr Joanna Zientek,

**E-mail** [zientek4@op.pl](mailto:zientek4@op.pl)

**Length and month of examination**

120 minutes in February

**Expected teaching timetable slots**

Note that some tutorials/seminars may be provided at times other than those shown below. Timetable information should be verified with the School responsible for the module

No timetable information available

**Subject Quality and Approval information**

Faculty of Economics and Management