

## CORE MODULE DESCRIPTORS – 4'th Semester

### 1. Project Management

<b>1. Module Title</b>	<b>Project Management</b>	<b>2. Module Code</b>	
<b>3. Academic Year, Semester, Module Status</b>	2022-2023 Spring semester, Full-time		
<b>4. Aims and Learning Outcomes</b>	<p>The purpose of this course is to give students a solid foundation in the area of project management. Specifically, the course aims to give students knowledge about:</p> <ul style="list-style-type: none"> <li>• What project management is all about and how to approach it successfully.</li> <li>• The selection of a project manager and defining the goals of the project.</li> <li>• The importance of planning, management, team building, and organization.</li> <li>• The issue of budgeting in project management, including cost budgeting and personnel budgeting.</li> <li>• The importance of estimating, guessing, and milestones in project scheduling.</li> <li>• How leadership and communication affect project management.</li> <li>• How variables and risks should be approached when planning a project.</li> </ul> <p>As part of the course, students will also receive training in PRINCE2 project management methodology and, upon successful completion of the training workshop, will be able to receive a PRINCE2 foundation certificate.</p>		
<b>Knowledge</b>	<b>Effect Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
1. Is able to organize a business project and manage it appropriately	EP-1	K_W12	Midterms/Group project
2. Can use the software that can facilitate the organisation of a project	EP-2	K_W10	Midterms/Group project
<b>Skills</b>	<b>Effect Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
1. Can critically assess the effectiveness of the projects in business	EP-3	K_U20	Midterms/Group project
2. Can communicate effectively in English and know the necessary terminology for project management	EP-4	K_U18	Midterms/Group project
3. Can write the reports to the projects	EP-5	K_U17	Midterms/Group project
4. Can manage a project with PRINCE2	EP-6	K_U08	
<b>Social Competencies</b>	<b>Effect Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
1. Has the skills necessary to develop an effective project	EP-7	K_K08	Group project
2. Can prove the efficiency of his/her project	EP-8	K_K09	Group project

<b>5. Module Coordinator</b>	<b>Name</b>	<b>E-mail</b>
	dr Sergiusz Prokurat	<a href="mailto:sergiusz.prokurat@gmail.com">sergiusz.prokurat@gmail.com</a>
<b>6. Lecturer</b>	<b>Name</b>	<b>E-mail</b>
	dr Sergiusz Prokurat	<a href="mailto:sergiusz.prokurat@gmail.com">sergiusz.prokurat@gmail.com</a>
<b>Workshop</b>	mgr Anastasiia Menshykova	anastasiiamenshykova@gmail.com
<b>Workshop</b>	mgr Piotr Bonisławski	<a href="mailto:piotr.bonislawski@gmail.com">piotr.bonislawski@gmail.com</a>
<b>Workshop</b>	mgr Deepanshu Lakhwan	lakhwandeepanshu@gmail.com
<b>7. Module Level</b>	<b>Masters</b>	<b>Bachelors</b>
		x
<b>8. Year and Programme</b>	<b>Year</b>	<b>Programme</b>
	2	BA in Management
<b>9. Module Content</b>		
<b>#</b>	<b>Topics Discussed</b>	<b>Hours</b>
<b>Seminar</b>		
1.	Introduction to project management with PRINCE2. Principles and general provisions. Themes and processes. Reading: PRINCE2 tour abridged version in electronic version; Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 1-44, 157-162.	3.75 h each topic 45 h together
2.	Organisation Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 57-69.	
3.	Business Case Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 45-55.	
4.	Plans Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 93-116.	
5.	Quality Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 77-89.	
6.	Risk Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 119-126.	
7.	Progress Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 147-155.	
8.	Change Theme Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 137-143.	
9.	Starting up a Project Process; Directing a Project Process Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 165-177, pp. 179-192. pp.	
10.	Initiating a Project Process; Controlling a Stage Process Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 195-212, pp. 215-231.	
11.	Managing Product Delivery Process; Managing a Stage Boundary Process	

Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 235-241, pp. 245-256. 12. Closing a Project Process. Revision Reading: Office of Government Commerce (OGC). Managing Successful Projects with PRINCE2. TSO, 2009, pp. 259-268.		
<b>Workshop</b>		
1. A wide scale of understanding the definition of project management 2. Event planning 3. Structure of the market and developing of the plan 4. Project Planning 5. Business plan of the project 6. Coordination of project 7. Leadership: an effective Project Manager 8. People in the project 9. Event management 10. Classification of project managers 11. Negotiation and presentation techniques 12. My own project – presentation		2.5 h <i>each          topic</i>
<p><b>This workshop will concentrate on practical business decision making and problem solving especially under conditions of uncertainty through the use of data sets, business simulations, guest presentations, interactive classroom student involvement, and student presentations.</b></p>		25 h <i>together</i>
<b>10. Individual Student's Work</b>		
<b>#</b>	<b>Description</b>	<b>Hours</b>
	Home assignments and covering required readings	30
	Group presentation	30
	Preparation for midterms	30
<b>11. Assessment Methods</b>	Coursework (100%): 1. 1 <sup>st</sup> in class exam (35%), 2. 2 <sup>nd</sup> in class exam (35%), 3. group project (30%).	
<b>12. Assessment Criteria</b>	In order to pass the course student should score at least grade 3.0 (50%) as the total grade for semester. Scoring translates into grades as follows: 50 - 59 points - grade 3 60 - 69 points - grade 3.5 70 - 79 points - grade 4 80 - 89 points - grade 4.5 90 - 98 points - grade 5 98-100 points - grade 5.5 In the case of exceptional student achievements, the lecturer can award a 5.5 grade with fewer points.	
<b>13. ECTS Credits</b>	7	

		<b>Hours</b>	<b>ECTS</b>
	<b>Contact Hours</b>		
	Seminar	45	1,8
	Workshop	25	1,0
	Consultation	15	0,6
	<b>Other Kind of Student's Activity</b>		
	Individual Student's Work	90	3,6
	<b>SUMM</b>	175	7
<b>14. Required Readings</b>	<ol style="list-style-type: none"> <li>1. Horine Greg Project Management Absolute Beginner's Guide Que Corporation (2017)</li> <li>2. Office of Government Commerce. Managing Successful Projects with PRINCE2. The Stationery Office (2009)</li> </ol>		
<b>15. Recommended Readings</b>	<ol style="list-style-type: none"> <li>1. Larson Erik Introduction to Project Management (6th Edition). McGraw Hill (2014)</li> </ol>		
<b>16. Place where module is run</b>	LU campus		
<b>17. Other</b>			