

## *MA in IR ACADEMIC WRITING*

### **1. MODULE SUMMARY**

#### **Aims and Summary**

The aim of the course is to teach students how to write academic essays and research papers. The module will encourage the development of scholarly skills including critical analysis, evaluation and synthesis, effective critical reading and writing techniques and research methods that will allow students to gather and use resources and materials effectively.

#### **Module Size and credits**

<b>CATS points</b>	4.0
<b>ECTS credits</b>	2.0
<b>Total student study hours</b>	60
<b>Number of weeks</b>	12
<b>School responsible</b>	Łazarski University, Faculty of Economics and Management
<b>Academic Year</b>	2022-2023

#### **Entry Requirements (pre-requisites and co-requisites)**

Advanced English, IELTS 7.0 or equivalent

#### **Excluded Combinations**

None

#### **Composition of module mark (including weighting of components)**

Coursework 60%: composed of two in-class exams (30% each);

Final exam 40%

#### **Pass requirements**

To pass the course a student must score at least 40% of the overall weighted average and not less than 35% for each assessment component (i.e. final exam and coursework). Re-assessment: coursework component(s) and/or examination as appropriate.

#### **Special Features**

None

#### **Course stages for which this module is mandatory**

MA Year 1 International Relations (level 7)

#### **Course stages for which this module is a core option**

None

### **2. TEACHING, LEARNING AND ASSESSMENT**

#### **Intended Module Learning Outcomes**

The intended learning outcomes are that on completion of this module, the student should be able to:

1. Write well-supported essays using different patterns of development, taking into consideration purpose and audience;

2. Demonstrate techniques to avoid plagiarism (paraphrasing, summarizing and direct quoting) and produce research papers with correct in-text citations and reference lists, using Harvard documentation style;
3. Demonstrate an awareness of approaches to research and associated problems;
4. Display analytical, critical, communication and presentation skills to a level appropriate to the module;
5. Demonstrate skills in independent information retrieval and in academic investigation at postgraduate level;
6. Demonstrate a capacity to conduct advanced research and write cohesive academic papers.

#### **Indicative Content**

- Consolidation of the process of writing and basic rules of writing. Organizing the material.
- Outlining and note-taking techniques.
- Revision of different types of paragraphs. Describing and analysing changes, processes, procedures, causes and effects.
- Formality rules; converting texts into more formal.
- Rules of writing bibliography and in-text referencing. Rules concerning the use of outside sources and documentation of sources in accordance with Harvard Referencing System. Methods of avoiding plagiarism.
- Summary and paraphrase.
- Unity and coherence rules.
- Essay structure- comparison/ contrast essay. Linking devices
- Essay structure- argumentative essay. Discourse markers.
- Presenting and substantiating the argument.
- Argumentative thesis statements.
- Rules of writing the critical review of books/articles.
- Describing research methods and rules of writing research papers.

#### **Teaching and Learning**

This module will be taught by means of lectures, workshops, and self-directed study.

Formative Assessment: Comments will be given on assessments, and tutorial guidance will be provided for coursework and exam.

Student activity and time spent on each activity comprises:

<b>Guided</b>	0 hours (0%)
<b>Lecture</b>	0 hours (0%)
<b>Self-guided</b>	0 hours (0%)
<b>Seminar</b>	0 hours (0%)
<b>Workshop</b>	60 hours (100%)
<b>Total</b>	60 hours

#### **Method of Assessment (normally assessed as follows)**

The intended learning outcomes will be assessed as follows:

- Two in-class exams (60% - 3 Credits): 90 minutes each; contribute to learning outcomes 1, 2, 3, 4, 5, 6.

- 1) In-class exam 1 (open book exam, based on research and information retrieval)- comparison/ contrast essay that comprises critical analysis, direct and indirect quoting, and reference list;
  - 2) In-class exam 2 (closed book exam)- argumentative essay;
- Final exam (40% - 2 Credits): 120 minutes; contributes to learning outcomes 1, 2, 3, 4, 5, 6.
  - Final exam (closed book exam) comprises comparison/contrast essay, argumentative essay or critical review.

### **Re-sit**

Students failing any component of assessment, at the first attempt, are entitled to one re-sit attempt. This will be by new examination and/or new coursework scheduled for the next assessment opportunity. For coursework, if more than one element existed in the first attempt, this may be combined into one assessment for the re-sit.

### **Date of last amendment**

20-10-2016

## **3. MODULE RESOURCES**

### **Essential Reading**

Hogue, A., Oshima, A., 2006. *Writing Academic English*. Fourth Edition. New York: Pearson Longman.  
Jordan, R.R., 2002. *Academic Writing Course*. New York: Pearson Longman.

### **Recommended Reading**

Heffernan J., 1982. *Writing- A College Handbook*. New York: WW Norton and Company.  
Mc Carthy, M., O'Dell, F., 2008. *Academic Vocabulary in Use*. Cambridge: Cambridge University Press.  
Macpherson, R., 2006. *English for Academic Purposes*. Warsaw: Wydawnictwo Naukowe PWN.  
Macpherson, R., 2006. *Advanced Written English*. Warsaw: Wydawnictwo Naukowe PWN.  
Swales, J.M. and Feak, C.B., 1994. *Academic Writing Course for Graduate Students*. Michigan: The University of Michigan Press.  
Zemach, D., 2005. *Academic Writing*. Oxford: Macmillan.

### **Required Equipment**

None

## **4. MODULE ORGANISATION**

### **Module leader**

**Name** Mgr Joanna Zientek,

**E-mail** [zientek4@op.pl](mailto:zientek4@op.pl)

### **Length and month of examination**

90 minutes in June

### **Expected teaching timetable slots**

Note that some tutorials/seminars may be provided at times other than those shown below. Timetable information should be verified with the School responsible for the module

No timetable information available

### **Subject Quality and Approval information**

**Board of Study**

Faculty Collaborative Provision Committee

**Subject Assessment Board** Faculty Council, Faculty of Economics and Management

**Shortened title**

**Date of approval by FCPC**