



## Leadership and Teambuilding Syllabus

<b>1. Module Title</b>	Leadership and Teambuilding	<b>2. Module Code</b>	
<b>3. Academic Year, Semester, Mode of Studies</b>	2022/2023 academic year Semester 2, Full-time Studies		
<b>4. Aims and Learning Outcomes</b>	<p><b>Aims</b> The aim of the course is to provide students with in-depth knowledge of leadership, team building and the group process. The exercise will improve student's social skills related to self-efficiency and teamwork.</p> <p><b>Learning Outcomes</b> Having completed this module student:</p>		
<b>Knowledge</b>	<b>Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
Has in-depth knowledge of the most important theories and concepts of leadership in organizations	EP-1	K_W01	Final exam
Has in-depth knowledge of managing their own development and the key competences of effective leaders.	EP-2	K_W13	Final exam
<b>Skills</b>	<b>Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
Can analyze the group's development status and adapt the style of team management to the development phase of the group as a whole	EP-3	K_U09	Assessment of the practical task carried out in a group
Is able to consciously manage the team's work, including in crisis situations and under time pressure	EP-4	K_U11	Assessment of the practical task carried out in a group
Can use effective communication techniques in the team building process.	EP-5	K_U14	Assessment of the practical task carried out in a group
<b>Social Competencies</b>	<b>Code</b>		<b>Assessment</b>
	<b>Subject</b>	<b>Field</b>	
Is prepared to think critically and use feedback	EP-6	K_K02	Assessment of the practical task carried out in a group
Is ready to take responsibility for decisions made in the team and attempt to manage human teams	EP-7	K_K05	Assessment of the practical task carried out in a group
<b>5. Module Leader</b>	<b>Name</b>		<b>E-mail</b>

<b>6. Lecturer (s)</b>	<b>Name</b>	<b>E-mail</b>
<b>7. Module Level</b>	<b>Master's</b>	<b>Bachelor's</b>
	X	
<b>8. Year and Programme</b>	<b>Year</b>	<b>Programme</b>
	I	Management
<b>9. Module Content</b>		
<b>#.</b>	<b>Topics Discussed</b>	<b>Hours</b>
<b>Workshop</b>		
1	Leadership - the essence, functions and development directions. The concept and functions of leadership, leadership competencies, manager and leader	3,75
2	Review of the most important theories and concepts of leadership in organizations. Classic and contemporary concepts, an approach based on personality traits of leaders, behavioral approach, concepts of situational leadership. Transformational and charismatic leadership. The roles of a modern leader - a leader as a trainer, mentor and coach.	3,75
3	Managing yourself and your own development as the basis for effective leadership. Effectiveness of the leader's personal life. Key competences of effective leaders.	3,75
4	Group process, team building and management. Roles in the team, delegating tasks, planning own and subordinate work. Team leadership and management (team integration, selection of team members, effective motivation of team members, evaluation of team members' work results, team diversity management)	3,75
5	A modern leader. Differentiation of basic concepts: from manager to leader, from management to leadership. Management theories in practice: an approach based on personality traits of leaders, behavioral approach, concepts of situational leadership. The roles of a modern leader - a leader as a trainer, mentor and coach.	3,75
6	Managing yourself and your own development as the basis for effective leadership. Effectiveness of action in the personal life of a leader: emotional intelligence, self-awareness, time management, assertive attitude, stress management. Managing your own development - planning your own development.	3,75
7	Group dynamics and team building. Team development according to the Tuckman model. Roles in the team according to Belbin. Task delegation, planning of own and subordinate work. Management styles	3,75
8	Effective group communication (conducting interviews and feedback, communication, conducting meetings and presentations)	3,75
<b>10. Individual Student's Work</b>		
<b>#.</b>	<b>Description</b>	<b>Hours</b>
	Preparation for final exam	20
	Research project	25
<b>11. Assessment Methods</b>	Final exam - 40 % Coursework: group project - 60 %	
<b>12. Assessment Criteria</b>	Points translate into marks as follows: 50 - 59 points: mark 3 60 - 69 points: mark 3.5 70 - 79 points: mark 4 80 - 89 points: mark 4.5 90 - 98 points: mark 5	

	98-100 points: mark 5.5 In the case of exceptional student's performance, the lecturer may award a mark of 5.5 even with an insufficient number of points scored.		
<b>13. ECTS Credits</b>	3		
		<b>Hours</b>	<b>ECTS</b>
	<b>Contact Hours</b>		
	<b>Workshop</b>	<b>30</b>	<b>1,2</b>
	<b>Other Form</b>		
	<b>Individual Student's Work</b>		
	- Preparation for final exam	<b>20</b>	<b>1,8</b>
	- Research project	<b>25</b>	
	<b>SUMM</b>	<b>75</b>	<b>3</b>
<b>14. Required Readings</b>	1 . L.G. Bolman, T.E. Deal, Artistry Choice and Leadership. Reframing Organizations, Jossey-Bass, New Jersey 2017 2. J. Antonakis, The Nature of Leadership, SAGE, Thousand Oaks 2018.		
<b>15. Recommended Readings</b>			
<b>16. Place where module is run</b>	Lazarski University		
<b>17. Other</b>	n/a		