

BABE Business Academic Writing II

1. MODULE SUMMARY

Aims and Summary

This course will help students to participate actively in all forms of written assessment made in English, especially to write cause and effect as well as comparison and contrast essays. Instructions, model essays and analysis of their content, structure, style and vocabulary will be provided.

Module Size and credits

ECTS points	5
Total student study hours	125
Number of weeks	12
School responsible	Lazarski University, Faculty of Economics and Management
Academic Year	2022/2023

Entry Requirements (pre-requisites and co-requisites)

N/A

Excluded Combinations

None

Composition of module mark (including weighting of components)

Final exam, 60%

Coursework, 40%, composed of an in-class exam (30% of the final mark) and an essay (10%).

Pass requirements

To pass the course a student must score at least 40% of the overall weighted average and not less than 35% for each assessment component (i.e. coursework and final exam). Reassessment: coursework component(s) and/or examination as appropriate.

Special Features

None

Course stages for which this module is mandatory

BA in Business Economics, Year 1

Course stages for which this module is a core option

None

2. TEACHING, LEARNING AND ASSESSMENT

Intended Module Learning Outcomes

On completion of this term, students should be able to:

1. Write longer (500 word) papers and essays in English on a variety of topics.
2. Use accurate grammar.
3. Apply sensitivity to stylistic issues.

Indicative Content

1. Linking words.
2. Avoiding repetition as opposed to repetition for emphatic purposes.

3. Emphatic sentences & inversion.
4. Comparison and contrast essays.
5. Cause and Effect Essays.

Teaching and Learning

This module will be taught by means of workshops and self-directed study. Formative Assessment: Comments will be given on assessments, and tutorial guidance will be provided for coursework and exam. Student activity and time spent on each activity comprises:

Guided	0 hours	(0%)
Lecture	0 hours	(0%)
Self-guided	65 hours	(52%)
Seminar	0 hours	(0%)
Workshop	48 hours	(60%)
Total	125 hours	

Method of Assessment (normally assessed as follows) The intended learning outcomes will be assessed as follows:

Final exam, 60%, will assess learning outcomes 1, 2, and 3.

Coursework, 40%, composed of an in-class exam (essay, 500 words, 30%) and one essay (500 words, 10%). Both will assess learning outcomes 1-3

Date of last amendment

30.01.2017

3. MODULE RESOURCES

THE MAIN TEXTBOOK

Hogue, A & A Oshima, 2006, Writing Academic English, Pearson Longman

ADDITIONAL TEXTBOOKS

Graver, B D, 1996, Advanced English Practice, Oxford University Press

Macpherson, R, 2012, English for Academic Purposes, Wydawnictwo Naukowe PWN, Warszawa

McCarthy M & F O'Dell, 2013, Academic Vocabulary in Use, Cambridge

McCuen, J R, A C Winkler, 2001, From Idea to Essay, 9th edition, Boston

Vince, M, 2008, Macmillan English Grammar in Context. Advanced, Macmillan

Vince, M, 2003, Advanced Language Practice, Heinemann

Required Equipment None.

4. MODULE ORGANISATION

Module leaders

Name Mgr. Piotr Kłossowicz

E-mail pklossowicz@gmail.com

Length and month of examination

120 minutes in June

Expected teaching timetable slots

No timetable information available

Subject Quality and Approval information

Board of Study	Faculty Collaborative Provision Committee
Subject Assessment Board	Faculty Council, Faculty of Economics and Management
Shortened title	
Date of approval by FCPC	13 Feb 2017